

~~CONFIDENTIAL~~  
~~SECRET~~  
~~Security Information~~

o/m 5

6 August 1952

MEMORANDUM FOR: Assistant Director/Personnel

SUBJECT: Reclassification of Positions in the  
Procurement and Supply Office

1. On 6 August 1952 I was shown the T/O change authorization reclassifying some positions and adding certain other positions in the Office of Procurement and Supply with the notation at the bottom of the page, "This T/O Revision was a verbal request to Class. & Wage by Mr. Garrison, who had verbal concurrence from Col. White as of 7/22/52."

2. While I do not recall any specific conversation with Mr. Garrison on this subject, undoubtedly we did discuss it. I am quite positive, however, that I did not arbitrarily approve any reclassification without reference to the Assistant Director for Personnel or his Classification and Wage Division. I should imagine that I probably told Mr. Garrison to attempt to work this problem out with Personnel and that if he was not satisfied with the result, to discuss it with me.

3. I have no objection whatever to this T/O change authorization involving upgrading of positions provided these positions have been determined to merit upgrading by the Assistant Director for Personnel. In the future please confirm with me this or similar action prior to making a commitment if the commitment is to be based on my verbal statement.

DOCUMENT NO. 24  
NO CHANGE IN CLASS. ☐  
☒ DECLASSIFIED  
CLASS. CHANGED TO: TS & C  
NEXT REVIEW DATE:         
AUTH: HR 70-2  
DATE: 17 Oct 54 REVIEWER:

15/  
L. K. WHITE  
Acting Deputy Director  
(Administration)

78-4714  
B 19 Jul 53  
231095

cc: Chief, Proc & Supply  
Encl. Memo 26 July to Comp fr R&P Staff

ADD/A: LKW/mc

ADD/A chrono

ADD/A subject: "PROCUREMENT - Administrative

Document No. 24  
No Change in Class. ☐  
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Class. Changed To: TS & C  
Auth.: HR 70-2  
Date: 15 Nov 78

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